提出前のセルフチェックリスト

Self-check list before submitting

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| --- | --- |
| 提出書類Submissions | * 様式１：学位申請書　　　　Form1：Degree application
 |
| * 様式２：履歴書　　　　　　Form2：Curriculum vitae
 |
| * 様式３：論文目録　　　　　Form3：Thesis title and papers list
 |
| * 様式４：論文内容要旨　　　Form4：Summary of the thesis
 |
| * 発表会用要旨　Abstract for the presentation
 |
| * 学位論文　　Degree thesis
 |
| 共通項目Common items | * 学位申請書及び履歴書の氏名の表記は，すべての書類で一致していますか

Is your name the same format (spelling, capital, lower case, italic, etc.) in Form1＆Form2 documents? |
| * 署名欄は自署しましたか

Did you sign the signature line yourself? |
| * 論文題目は，すべての書類で一致していますか

Is the degree thesis title the same in all documents? |
| * 論文題目が英語の場合，括弧書きで日本語訳を記載しましたか

If the degree thesis title is in English, did you include the Japanese translation in parentheses? |
| 様式1学位申請書Form1 | * 指導教員に署名，押印を依頼しましたか

Did you ask your supervisor to sign and seal? |
| 様式2履歴書Form2 | * 氏名欄に「ひらがな」でふりがなを振っていますか

Did you write "your name" and "furigana in hiragana characters" in name field? |
| * 学歴欄に高校卒業から大学院修士課程の入学まで記載しましたか

Did you list everything from high school graduation to enrollment in master course of graduate school in educational background? |
| * 研究歴，職歴，賞罰欄に該当がない場合，「なし」と記載していますか

Did you write “none” if you do not have any research career, work experience, or award and punishment? |
| 様式4論文内容要旨Form4 | * 内容要旨は，和文800字（英文400語）程度で記載しましたか

Did you write the summary about 800 Japanese characters (400 words in English)? |

**最後に、記入漏れがないか再度確認し，書類を提出してください。**

Finally, please double-check that you have filled out the form correctly and submit the documents.